



**Surrey Heath Borough Council**  
Surrey Heath House  
Knoll Road  
Camberley  
Surrey GU15 3HD  
Telephone: (01276) 707100  
Facsimile: (01276) 707177  
DX: 32722 Camberley  
Web Site: [www.surreyheath.gov.uk](http://www.surreyheath.gov.uk)

**Division:** Corporate  
**Please ask for:** Katharine Simpson  
**Direct Tel:** 01276 707157  
**E-Mail:** [democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)

Friday, 10 March 2017

To: The Members of the **Licensing SUB COMMITTEE**  
(Councillors: Ruth Hutchinson, Nic Price, Ian Sams and David Lewis (Substitute))

Dear Councillor,

A meeting of the **Licensing SUB COMMITTEE** will be held in the Council Chamber, Surrey Heath House, Knoll Road, Camberley, GU15 3HD on Monday, 20 March 2017 at 2.00 pm. The agenda will be set out as below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

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## AGENDA

Pages

### Part 1 (Public)

**1 Election of Chairman**

**2 Declarations of Interest**

Members are invited to declare that they do not have a Disclosable Pecuniary Interest or non-pecuniary interest. Members who have a Disclosable Pecuniary interest in the application will not be able to take part in its consideration and would be advised not to participate if they have a non-pecuniary interest. Members who consider they may have an interest must consult the Monitoring Officer or the Democratic Services Officer prior to the meeting as the meeting cannot proceed without all members being present.

**3 The Procedure for Hearings of the Licensing Sub-Committee**

**1 - 2**

To note the procedure that will be followed by the Licensing Sub-Committee during the hearing.

**4      Application for a Variation of a Premises Licence - Chobham Service Station, Station Road, Chobham, Woking, Surrey GU24 8AJ      3 - 26**

Following objections received, to consider an application to vary a premises licence for Chobham Service Station, Station Road, Chobham, Woking, Surrey GU24 8AJ.

Annex A: Current Premises Licence

Annex B: Application to Vary a Premises Licence

Annex C: Representations from 'any other persons

## THE PROCEDURE FOR HEARINGS OF THE LICENSING PANEL

### ORDER OF THE HEARING

Licensing Sub-Committee hearings shall be conducted as follows:

- 1) A Chairman will be elected for the duration of the Sub-Committee hearing.
- 2) The Chairman will open the proceedings by stating the nature of the matter which is to be considered and will welcome the parties, introduce them and confirm the roles of those present.
- 3) The Chairman shall first call upon the Licensing Authority's representative to put forward their case. This will include confirmation of whether or not the formal requirements in respect of the matter to be considered have been complied with.
- 4) If satisfied as to the formal requirements, the Sub-Committee will consider the merits of the application or proposed suspension/revocation and the report of the officer. The Panel may ask the Licensing Authority's representative for clarification of any points.
- 5) The applicant shall have an opportunity to put questions to the Licensing Authority's representative.
- 6) The Chairman will then invite (if any) interested parties who have made representations to speak. The Sub-Committee may ask interested parties questions and points of clarification.
- 7) The Chairman will then invite the applicant or licence holder to make any representations.
- 8) The Chairman, members of the Sub-Committee and the Licensing Authority's representative may ask the applicant questions and points of clarification. Having heard the applicant's statement, any Responsible Authorities in attendance will be given the opportunity to respond.
- 9) An opportunity shall be given to the Licensing Authority's representative and the applicant, in that order, to sum up their case (but not to add any new facts).
- 10) The Sub-Committee members, the representative from Legal Services and Clerk to the Sub-Committee shall withdraw. Officers present do not take part in the decision making but will provide legal and procedural advice and record the decision.
- 11) The members of the Sub-Committee consider their decision. The applicant or his/her representative (if any) and any officer present is asked to remain in attendance and if any further clarification or information is required from the applicant or licence holder or any officer, this will be sought by the clerk.
- 12) The decision of the Sub-Committee shall be notified to the applicant and her/his representative (if any) within five working days following the meeting. In most cases, a verbal decision will be given on the day of the hearing.

## **ROLES OF THOSE AT THE HEARING**

- 1) The Licensing Authority's representative is present at the hearing to present the professional officer's case for refusal, suspension or revocation of licences. They are also present to challenge points put forward by the applicant.
- 2) Members of the Sub-Committee are present to consider and determine an application or to consider if a licence should be suspended or revoked. In doing so they will follow the above procedure.
- 3) The Reserve Committee Member will be present throughout the hearing up until the Sub-Committee retires to deliberate the application in private. The Reserve member will not take part in either the public discussions or the private deliberations unless they are required to substitute for one of the Sub-Committee members for any reason.
- 4) The Legal representative is present to provide legal and procedural advice to the members of the Sub-Committee and to assist in the clarification of any issues which might arise.
- 5) The representative from Democratic Services is present to provide procedural advice to members of the Sub-Committee and to record the decision.

**Report to**            **Licensing Sub-Committee**  
**Date of**            **20 March 2017**  
**meeting**  
**Author**            Derek Seekings, Senior Licensing Officer



**DECISION REQUIRED**  
Not exempt

**Report**            Application for a Variation to a Premises Licence  
**Title:**            at Chobham Service Station, Station Road,  
Chobham, Woking, Surrey GU24 8AJ.  
Submitted by Rontec Watford Limited

## **SUMMARY**

The report presents the application for a variation to a Premises Licence relating to Chobham Service Station, Station Road, Chobham, Woking, Surrey GU24 8AJ. A copy of the current premises licence is attached at Annex A.

The Licensing authority is required to hold a hearing to determine this premises licence application because relevant representations have been received.

The purpose of the hearing is for the Licensing Sub-Committee to consider the Application, in relation to the Licensing Act 2003's Licensing Objectives. The Licensing objectives being in this Application:

- 1        The prevention of crime and disorder
- 2        Public safety
- 3        The prevention of public nuisance
- 4        The protection of children from harm

Copies of the application, relevant representations and other correspondence received to date are attached to this report.

## **RECOMMENDATIONS**

The Sub-Committee is recommended:

- i) To determine the premises licence application.

## **REASONS FOR RECOMMENDATIONS**

- i) The Sub Committee is required to make a decision under the Licensing Act 2003

## **BACKGROUND INFORMATION**

### **1 INTRODUCTION**

#### **The purpose of this report**

- 1.1 For the Sub-Committee to determine the application for a Premises Licence in respect of Chobham Service Station, Station Road, Chobham, Woking, Surrey GU24 8AJ. The application is submitted under Section 17 of the Licensing Act 2003.

## 1.2 **Background of the premises**

### **Statutory background**

1.3 The Licensing Act 2003 and secondary legislation in the form of Regulations there under.

### **Relevant Government policy**

1.4 Guidance issued under section 182 of the Licensing Act 2003. (effective from March 2015)

### **Relevant Council policy**

1.5 Statement of Licensing Policy.

## 2. **DETAILS**

### 2.1 **Application**

The application is made by Winckworth Sherwood LLP on behalf of Rontec Watford Limited of 13-14 Esplanade, St Helier, Jersey JE1 1BD and relates to premises at Chobham Service Station, Station Road, Chobham, Woking, Surrey GU24 8AJ.

The application is to permit the supply of alcohol for consumption off the premises only, and therefore does not include reference to regulated entertainment or the provision of late night refreshment. The application is attached at Annex B.

### 2.2 **Grounds for the Hearing**

Interested parties in their capacity as 'Other Persons' contend that the carrying on of licensable activities at the premises could lead to one or more of the following licensing objectives being seriously undermined:

- i) The prevention of crime and disorder;
- ii) Protection of public safety;
- iii) Prevention of public nuisance;
- iv) Protection of children from harm;

### 2.3 **Further evidence submitted regarding the Application**

Details included in documents attached to this report.

### 2.4 **Responsible Authority Representations/ Comments**

Details of Responsible Authority representations received:

#### 2.4.1 **Police**

No representations.

#### 2.4.2 **Fire**

No representations.

#### 2.4.3 **Local Planning Authority**

No representations.

#### 2.4.4 **Environmental Health**

No representations.

#### 2.4.5 **Child Protection Agency**

No representations.

#### 2.4.6 **Licensing Authority**

The application was submitted on 27 January 2017. The application was completed correctly and advertised as required by the Licensing Act 2003.

#### 2.4.7 **Health and Safety Executive**

No representations.

#### **Any Other Person – Representations**

#### 2.5 Details of any other person representations received and relation to the licensing objectives:

Representations have been received from two 'Other Persons.'

A Copy of the representations is attached at Annex C. The representations are relevant to the 'prevention of crime and disorder', 'the protection of public safety' and 'the prevention of public nuisance' licensing objectives.

#### 2.6 **Policy Considerations**

Details of relevant policy considerations, including local policy statement:

Paragraphs 1 – 89, 95 – 138 of the Council's Licensing Policy Statement are applicable to the consideration of this application.

### 3. **NEXT STEPS**

The Sub-Committee is obliged to determine this application with a view to promoting the Licensing Objectives.

In making its decision, the Sub-Committee is also required to have regard to Guidance issued under Section 182 Licensing Act 2003, as amended, and the Council's own Licensing Policy.

The Sub-Committee must have regard to all the representations made and the evidence it hears.

The Sub-Committee must take such of the following steps as it considers necessary for the promotion of the Licensing Objectives:

- To grant the licence subject to conditions if any
- To exclude a licensable activity to which the application relates
- To refuse to specify a person in the licence as the premises supervisor.
- To reject the application

The Sub-Committee is asked to note that it may not add conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be appropriate in order to promote the licensing objectives.

4. **HOW THE PROPOSED COURSE OF ACTION WILL PROMOTE HUMAN RIGHTS AND EQUALITY**

Human Rights and Equality issues will be taken into account on the determination of the Application by balancing the competing rights of the applicant, responsible authority and the interested party.

The imposition of conditions will be proportionate having regard to the competing rights referred to above and will only be imposed where necessary to achieve this aim.

**Attachments:**

- Annex A: Current Premises Licence
- Annex B: Application to vary a Premises Licence
- Annex C: Representations from 'any other persons'





# Premises Licence

Schedule 12  
Part A

Regulation 33 34

Premises licence number SHBCPR-0577

## Part 1 - Premises details

<b>Postal address of premises, or if none, ordnance survey map reference or description</b>	
CHOBHAM PFS Chobham Service Station Station Road Woking Surrey GU24 8AJ	
<b>Post town:</b> Woking	<b>Post code:</b> GU24 8AJ
<b>Telephone number:</b> 01276 859900	

<b>Where the licence is time limited the dates:</b> Not applicable
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<b>Licensable activities authorised by the licence:</b> Sale or Supply of Alcohol - Off the Premises
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<b>The times the certificate authorises the carrying out of licensable activities:</b> <b>Sale or Supply of Alcohol - Off the Premises</b> Monday: 06:00hrs - 24:00hrs Tuesday: 06:00hrs - 24:00hrs Wednesday: 06:00hrs - 24:00hrs Thursday: 06:00hrs - 24:00hrs Friday: 06:00hrs - 24:00hrs Saturday: 06:00hrs - 24:00hrs Sunday: 06:00hrs - 24:00hrs
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<b>The opening hours of the premises</b> Monday: 00:00hrs - 24:00hrs Tuesday: 00:00hrs - 24:00hrs Wednesday: 00:00hrs - 24:00hrs Thursday: 00:00hrs - 24:00hrs Friday: 00:00hrs - 24:00hrs Saturday: 00:00hrs - 24:00hrs Sunday: 00:00hrs - 24:00hrs
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<b>Where the certificate authorises supplies of alcohol whether these are on and/or off supplies:</b> Sale or Supply of Alcohol - Off the Premises
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## Part 2

<b>Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence</b> Rontec Watford Limited 13 - 14 Esplanade St Helier Jersey JE1 1BD
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**Registered number of holder, for example company number, charity number (where applicable)**  
Company Type: Limited Company  
Company Number: 108486

**Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol**  
Kamalann Kathiravelpillai  
  
Home address withheld by Licensing Authority

**Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol**  
Issuing Authority: London Borough of Merton  
Personal Licence Number: 20050422

## Annex 1

**Mandatory conditions**

i) No supply of alcohol may be made under the premises licence -

(a) at a time when there is no designated premises supervisor in respect of the premises licence, or at

(b) a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

ii) Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

4.- (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

## Annex 2 - Conditions consistent with the operating Schedule

**General**  
None

**Prevention of Crime and Disorder**

1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies of recording on site. Copies of recordings will be capable of being recorded digitally on to CD/DVD or other equivalent medium.
3. Any recording shall be retained and stored in a suitable and secure manner for a minimum of 28 days and shall be made available, subject to compliance with Data Protection legislation, to be the police for inspection on request.
4. The CCTV system will incorporate a camera covering the entrance door and the alcohol display areas and will be capable of providing an image which is regarded as identification standard. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. A system will be in place to maintain the quality of the recorded image.
7. The CCTV system will be maintained so as to be fully operational throughout the hours that the premises are open for any licensable activity.

- Public Safety**
8. The premises licence holder will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.
- Prevention of Public Nuisance**
9. Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.
- Protection of Children from Harm**
10. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification bearing the customer's photograph, date of birth and the Proof of Age Standards Scheme (or similarly accredited scheme) hologram.

**Annex 3 - Conditions attached after a hearing by the licensing authority**

**Annex 4 - Plans**

Please see certified plans attached

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**Surrey Heath**  
**Application to vary a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@surreyheath.gov.uk](mailto:licensing@surreyheath.gov.uk)  
 Telephone: 01276 707100

\* required information

**Section 1 of 17**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

- System reference  This is the unique reference for this application generated by the system.
- Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
- Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.
- Yes  No

**Applicant Details**

- \* First name
- \* Family name
- \* E-mail
- Main telephone number  Include country code.
- Other telephone number
- Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
- Applying as an individual
- A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

**Applicant Business**

- Is the applicant's business registered in the UK with Companies House?  Yes  No
- Is the applicant's business registered outside the UK?  Yes  No
- Note: completing the Applicant Business section is optional in this form.
- Commercial register
- Registration number
- Business name  If the applicant's business is registered, use its registered name.

Continued from previous page...

VAT number -

Put "none" if the applicant is not registered for VAT.

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

**Registered Business Address**

Address for the applicant's business that appears on the commercial register.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Agent Details**

\* First name

\* Family name

\* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

**Agent Business**

Is your business registered in the UK with Companies House?  Yes  No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number -

Put "none" if you are not registered for VAT.

Continued from previous page...

Legal status

Your position in the business

Home country

The country where the headquarters of your business is located.

**Agent Registered Address**

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Section 2 of 17**

**APPLICATION DETAILS**

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.**

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

\* Premises Licence Number

Are you able to provide a postal address, OS map reference or description of the premises?

- Address     OS map reference     Description

**Postal Address Of Premises**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

**Premises Contact Details**

Telephone number

Continued from previous page...

Non-domestic rateable value of premises (£)

60,500

### Section 3 of 17

#### VARIATION

Do you want the proposed variation to have effect as soon as possible?  Yes  No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

Yes  No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

#### Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

1. Extension of the hours for the sale of alcohol to 24 hours daily.
2. Provision of late night refreshment between the hours of 2300 and 0500 daily.

### Section 4 of 17

#### PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?

Yes  No

### Section 5 of 17

#### PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?

Yes  No

### Section 6 of 17

#### PROVISION OF INDOOR SPORTING EVENTS

Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?



Continued from previous page...

Yes

No

**Section 7 of 17**

**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?

Yes

No

**Section 8 of 17**

**PROVISION OF LIVE MUSIC**

Will the schedule to provide live music be subject to change if this application to vary is successful?

Yes

No

**Section 9 of 17**

**PROVISION OF RECORDED MUSIC**

Will the schedule to provide recorded music be subject to change if this application to vary is successful?

Yes

No

**Section 10 of 17**

**PROVISION OF PERFORMANCES OF DANCE**

Will the schedule to provide performances of dance be subject to change if this application to vary is successful?

Yes

No

**Section 11 of 17**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?

Yes

No

**Section 12 of 17**

**PROVISION OF LATE NIGHT REFRESHMENT**

Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?

Yes

No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

WEDNESDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

THURSDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

FRIDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

SATURDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

SUNDAY

Start	<input type="text" value="23:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text" value="00:00"/>	End	<input type="text" value="05:00"/>

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors       Outdoors       Both

Where taking place in a building or other structure select as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The provision will take place inside the premises but customers may leave the premises with items purchased.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non standard timings. Where the premises will be used for the provision of late night refreshment at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 13 of 17**

**SUPPLY OF ALCOHOL**

Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes                       No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

*Continued from previous page...*

Will the sale of alcohol be for consumption?

- On the premises       Off the premises       Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

### Section 14 of 17

#### ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

The premises sells alcohol and other age restricted products.

### Section 15 of 17

#### HOURS PREMISES ARE OPEN TO THE PUBLIC

##### Standard Days And Timings

MONDAY

Start

End

Start

End

Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="00:00"/>	End	<input type="text" value="24:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations.

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

None

I have enclosed the premises licence

*Continued from previous page...*

I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.

**Section 16 of 17**

**LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

**Section 17 of 17**

**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at [http://www.voa.gov.uk/business\\_rates/index.htm](http://www.voa.gov.uk/business_rates/index.htm)

Continued from previous page...

Band A - No RV to £4300	£100.00
Band B - £4301 to £33000	£190.00
Band C - £33001 to £8700	£315.00
Band D - £87001 to £12500	£450.00*
Band E - £125001 and over	£635.00*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500	£900.00
Band E - £125001 and over	£1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999	£1,000.00
Capacity 10000 -14999	£2,000.00
Capacity 15000-19999	£4,000.00
Capacity 20000-29999	£8,000.00
Capacity 30000-39000	£16,000.00
Capacity 40000-49999	£24,000.00
Capacity 50000-59999	£32,000.00
Capacity 60000-69999	£40,000.00
Capacity 70000-79999	£48,000.00
Capacity 80000-89999	£56,000.00
Capacity 90000 and over	£64,000.00

\* Fee amount (£)

## DECLARATION

\* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the licensing act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

\* Full name

\* Capacity

\* Date  /  /   
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/surrey-heath/change-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**OFFICE USE ONLY**

Applicant reference number	<input type="text" value="AGS/32991/83"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

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**Katharine Simpson**

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**From:** Derek Seekings  
**Sent:** 20 February 2017 16:46  
**To:** Derek Seekings  
**Subject:** FW: Representation to refuse 24 hour alcohol licence at Chobham Petrol Station

Address and e-mail address provided but withheld by Licensing Authority

Dear licensing Committee

As a Chobham resident I wish to make representation regarding the request by Rontec to extend the license to sell alcohol at the Petrol Station in Station Road Chobham to 24 hours a day.

Permission to extend just the opening hours to 24 hours has only recently been granted (on appeal) and these extended hours have not yet started and therefore the impact on residential amenity, the reason the Planning Committee gave for refusal, cannot yet be assessed.

Chobham is currently a quiet, peaceful village at night and residents would like it to remain that way. There is no call for the sale of alcohol during the early hours and therefore this provision would be drawing customers into the village from other locations. Permission for Rontec to sell alcohol throughout the night would also set a precedent for other local retailers to extend their hours and sell alcohol 24/7 too, further diminishing Chobham's village qualities and residential amenity.

In Rontec's current licence reference is made to the control measures which the premises licence holder must adhere to in relation to the 4 objectives. You will note there are currently 10. By the lack of any further steps offered within the application to vary it is apparent that the applicant feels the current measures will suffice. Selling alcohol at three o'clock in the morning surely requires a more robust approach than that required at five o'clock in the afternoon. Who determines what the 'adequate' staffing levels described below equate to?

Public Safety

8. The premises licence holder will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.

For instance, a lone worker may be acceptable during the early evening when there are other customers on the forecourt, but it would be foolhardy to suggest the same level of staffing would be safe during the quiet night hours, especially if the shop has to be open to allow customers in rather than having a night desk with the protection that that affords.

I urge you to refuse this Request to vary the alcohol license, but if you are minded to grant could you please at least delay the decision for six months to allow for an impact assessment of the extended hours alone, which have not yet commenced.

Kind regards

Juliet Dunsmuir

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## Katharine Simpson

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**From:** Derek Seekings  
**Sent:** 20 February 2017 16:56  
**To:** Derek Seekings  
**Subject:** FW: Representation to refuse 24 hour alcohol licence at Chobham Petrol Station

[Address and e-mail address provided but withheld by Licensing Authority](#)

Dear licensing Committee

As Chobham residents we wish to make representation regarding the request by Rontec to extend the license to sell alcohol at the Petrol Station in Station Road Chobham to 24 hours a day.

Permission to extend just the opening hours to 24 hours has only recently been granted (on appeal) and these extended hours have not yet started and therefore the impact on residential amenity, the reason the Planning Committee gave for refusal, cannot yet be assessed.

Chobham is currently a quiet, peaceful village at night and residents would like it to remain that way. There is no call for the sale of alcohol during the early hours and therefore this provision would be drawing customers into the village from other locations. Permission for Rontec to sell alcohol throughout the night would also set a precedent for other local retailers to extend their hours and sell alcohol 24/7 too, further diminishing Chobham's village qualities and residential amenity.

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For instance, a lone worker may be acceptable during the early evening when there are other customers on the forecourt, but it would be foolhardy to suggest the same level of staffing would be safe during the quiet night hours, especially if the shop has to be open to allow customers in rather than having a night desk with the protection that that affords.

We urge you to refuse this Request to vary the alcohol license, but if you are minded to grant could you please at least delay the decision for six months to allow for an impact assessment of the extended hours alone, which have not yet commenced.

Yours Faithfully

John Maynard  
Anne Maynard

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